

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY
11TH APRIL 2017 AT THE MISSION HALL, HAZELBEACH AT 7.00PM**

PRESENT: Cllr M Howells (Chair)
Cllr B Brown
Cllr Mrs H John
Cllr Mrs J Phillips
Cllr P Roberts

APOLOGIES: Cllr Mrs S Ashleigh
Cllr Mrs A Richards
Cllr G Wilson

Also present Mr B Rothero and Mrs J Wilson
Cty Cllr Paul Miller*

*Present for part of the meeting only.

The clerk (Mrs J Clark) was in attendance.

1938 DECLARATIONS OF INTEREST

None received.

1939 CHAIRMAN'S ANNOUNCEMENTS

The chair advised that he had not attended any events in the past month, however Cllr B Brown had attended the public meeting to discuss the Egnedol planning application at Milford Haven recently. Since that time the Planning Inspectorate has suspended the application for six months in order for Egnedol to provide more information.

1940 REPORT OF CTY CLLR PAUL MILLER

Cty Cllr P Miller was not present and no report had been received.

1941 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 14th March 2017 were proposed and seconded. They were agreed as a true record.

1942 MATTERS ARISING

The following points were raised:

- a) **Minute 1928:** The clerk advised that no information had been provided by PCC as to cost of maintaining the Hazelbeach pontoon and was asked to follow this up.

1943

UPDATE ON ACCOUNTS

The following documents were circulated:

- a) The Bank Reconciliation Summary showing the balance of the Current Acct as £11,000.00 and the Saver Acct as £510.50. There was £10,000 in the United Trust Bank Account.
- b) Financial Statement – Cashbook showing income of £19,014.51 and expenditure of £21,415.21 (gross).
- c) The Financial Statement – Budget Comparison showing the budget, actual income and expenditure and the balance remaining under each budget heading.

RESOLVED: That the financial information provided above be approved and accepted.

1944

REVIEW OF INTERNAL AUDIT PROCESS

Cllr B Brown had offered to carry out the review of internal audit and had circulated his report which set out what the review covered ie the scope of the internal audit and the independence, competence and relationship of the internal auditor to the council, as well as the effectiveness of the audit plan and reporting procedures. All required evidence to carry out the review had been provided by the Clerk and Cllr Brown had concluded that 'no remedial actions were necessary and the review meets the standards required as stated in the guidance.'

RESOLVED: That the review of the internal audit process be accepted and agreed.

That Cllr B Brown be thanked for carrying out the review.

1945

PLANNING APPLICATIONS

The following planning applications were considered:

- a) **16/1283/PA:** Swallows Rest, Leonardston Road – proposed domestic garage and workshop – **SUPPORT.**
- b) **16/1254/AD:** Sinclair Garages, Honeyborough – erection of signs – **SUPPORT**
- c) **16/1300/PA:** Norton Farm, Rosemarket – agricultural building – **SUPPORT**

The clerk was asked to write to PCC regarding the parking of vehicles by Sinclair Garages on the grass verges near the garage.

1946

CORRESPONDENCE

The following correspondence had been received:

- a) Paul Sartori Hospice at home – invitation to mark 35th Anniversary – declined.
- b) Welsh Govt: Response regarding Merlin’s Bridge roundabout congestion – noted.
- c) OVW: Tree Charter – Become a Local Council charter Branch – sign up.
- d) United Trust Bank – confirmation of account opening 1 Year Business Bond.
- e) Planning Inspectorate – notification of 6 months suspension on Egnedol application.
- f) PCC Planning Consent for Sinclair Garages.
- g) PCC – Statement of Persons Nominated for Council Elections 4th May 2017.
- h) Order Confirmation for two door canopies for Hazelbeach noticeboard.
- i) Valero – Information on CHP Unit Website for information and comments.
- j) OVW – E petition cuts to funding for children’s play areas – noted.
- k) Paul Sartori – letter of thanks for recent donation – noted.
- l) PCC Rights of Way Improvement Plan for Pembrokeshire – noted.
- m) Welsh Govt - application for funding for Quiet Lanes refused – the clerk was asked to find out from PCC how far their investigations into Quiet Lanes have gone.

1947

PURCHASE OF DEFIBRILLATOR FOR HAZELBEACH

The clerk had obtained information and costs on defibrillators to be stored externally and the average cost was about £1,300. It was suggested that Npower be asked if they are willing to make a contribution before purchasing.

RESOLVED: **That enquiries be made with Npower as to whether they were prepared to make a donation towards a defibrillator before one is ordered.**

*Cty Cllr Paul Miller arrived at 8.15pm and apologised for his recent non-attendance due to work commitments. However if he is re-elected he will send monthly reports to the clerk. He reported that he was still trying to secure funding for a cycle-footpath from Waterston to either Blackbridge or along the road to Sentry Cross.

1948

ANY OTHER INFORMATION

- a) The chairman asked Mrs Judith Wilson to convey our best wishes for a speedy recovery to Cllr G Wilson who had recently undergone surgery.
- b) Cllr B Brown informed members that the new noticeboard was full of Church notices and suggested that we put some Council information in it eg Agendas and Minutes.

- c) Cllr P Roberts had purchased the paint for the play park and produced a receipt for £35.02.

1949

DATE OF NEXT MEETING

No date was set for the next meeting which would be the Annual Meeting following the elections.

The meeting closed at 8.25pm.

Signed.....Chair.....Date

Signed.....Clerk

